

## **Staff Accountant - Contract**

The Housing Authority of Kansas City, Missouri is seeking qualified applicants for the position of Staff Accountant. Work mainly involves reviewing invoices and coding expenditures, help the Finance team in compiling budgets, tracking, and analyzing accounts receivable, utility payments, process and analyze various types of financial reports in a timely manner, other similar tasks as assigned.

**Qualifications:** A minimum of an associate degree in accounting or related field, or two years progressively professional experience in GL accounting, or auditing. The right candidate must possess strong analytical and organizational skills, as well as a strong working knowledge of Microsoft Excel.

Interested applicants must forward resume to:

**ADMINISTRATIVE SERVICES**  
**Housing Authority of Kansas City, Missouri,**  
**3822 Summit Street Kansas City, Missouri 64111**  
**E-mail: [tgumbel@hakc.org](mailto:tgumbel@hakc.org) or Fax: (816) 968-4225**

**POSITION IS OPEN UNTIL FILLED**

**EOE/AA**