

PROPERTY MANAGER

The Housing Authority of Kansas City, Missouri is seeking qualified applicants for the position of Property Manager. The Individual in this position will be responsible for directing the daily operations of a low-income public housing development. Work involves the coordination of management activities on an assigned property.

Qualification: Graduation from high school supplemented by 60 credit hours of college course work in Public/Business Administration and/or the Liberal Arts. Two years experience in public or private housing management operations; one year of which must have been at a supervisory level. Additional work experience may be substituted for some educational requirements. Must obtain certification from a HUD recognized agency as a Certified Public Housing Manager within (1) year of assuming the position. Must possess working knowledge of Microsoft Office software package. Must have a valid driver's license. For more information visit website at www.hakc.org

Interested applicants should submit resumes or applications as follows: **Administrative Services Housing Authority of Kansas City, MO, 920 Main, Suite 701, Kansas City, MO 64105**
E-mail: wlowe@hakc.org or FAX: 816-285-4025

POSITION IS OPEN UNTIL FILLED

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