

Choice Neighborhood Initiative Case Managers

Agency: Housing Authority of Kansas City

Department: Resident Services

Reports to: Resident Services Lead Case manager for the Choice Initiative

Position Summary

The Housing Authority of Kansas City, Missouri (HAKC) has been funded by HUD to provide case management services to families who reside at Chouteau Court (CC) a family development that will eventually be demolished and the residents will be relocated. The HAKC will provide intensive case management services, this includes (1) assessment of the eligible resident to determine service needs; (2) development of an individualized integrated care plan (ICP); (3) referral and related activities to help the resident obtain their needed services; (4) monitoring and follow-up; and (5) evaluation. The case manager will assist and follow the family for five years which is for the duration of the Choice Initiative. Initially, the case manager will work on-site at Chouteau Court however, as families are relocated to other housing the case manager will continue to follow the family and provide case management services.

Essential Duties/Responsibilities

- Knowledge of bio-psycho-social assessments
- Knowledge of Strengths Based Case management
- Ability to develop an Individualized Integrated Care Plan (ICP) including Health Needs, Education Needs, Employment Needs for each member of the family.
- Must maintain a case load of 35-50 families
- Ability to work well with other team members and other partner agencies who will be providing additional services in the areas of Health, Education and Employment.
- Acquires and provides to the team the detailed information regarding an assigned client to establish the foundation for the Individualized Integrated Care Plan.
- Works with the resident on a day-to-day basis using professional judgement and discretion to implement the team determined ICP.
- Consults and cooperates with community systems to facilitate linkage, referral, crisis management, advocacy, and follow up with the focus on attaining the ICP goals.
- Provides crisis management for residents; makes linkages for interventions as appropriate.
- Maintains resident and program records in accordance with applicable standards and regulations, grant requirements etc.
- Maintains a high level of ethical conduct regarding confidentiality, dual relationships, and professional stature.
- Attends required meetings
- Willingness to use reliable personal transportation in work capacity.
- Performs other duties as assigned.

Minimum Qualifications/Requirements

- Bachelor's or Master's degree in Social Work, Psychology, Sociology or other human services related field.
- Experienced in case management
- Hours are 8:00 AM to 5:00 PM but must have a willingness to work after 5:00 PM for special events.
- Computer skills required.
- Reliable Transportation.
- Bi-lingual candidates are strongly encouraged to apply.
- Cultural competence in working with low income and minority families is desired.

Interested applicants should forward resume to: Administrative Services Department, Housing Authority of Kansas City, MO, 920 Main Street, Suite 701, Kansas City, MO. 64105, E-mail: wlowe@hac.org or FAX: 816-968-4113. EOE