

## **PUBLIC SAFETY OFFICER**

**JOB SUMMARY:** Public Safety Officers are primarily tasked with the enforcement of HAKC regulations and policies related to the enhancement of safety within or upon HAKC facilities, pertinent to Low-Income Public Housing, Housing Choice Vouchers, as well as work areas controlled by HAKC staff. This function includes but is not limited to facilitating the enforcement of laws, statutes, and ordinances, by sworn-official, Federal, State, and Local Law Enforcement personnel that legally perform law enforcement functions within the physical areas of the HAKC span of control. The overriding goal is to work in partnership with residents, staff, and stakeholders to promote a safe and harmonious environment within and upon HAKC facilities and properties.

### **JOB COMPETENCIES**

- Must be a prior law enforcement officer in good standing with prior employers
- Must not be convicted of a felony crime or a domestic violence related charge.
- Must be no less than 21 years of age.
- Must be willing to submit to and pass a background investigation.
- As a condition of employment, must pass, obtain, and maintain the annual firearms qualification required by the KCPD, pertinent to investigatory or security licensing; Qualifying and carrying a self-purchased firearm (Glock 9mm) is required for this position.
- Must maintain a valid State issued driver's license. Must have the proficient ability to safely operate HAKC vehicles. Candidate must be willing to respond to incidents of concern occurring on HAKC properties as directed.
- As a preference, must have familiarity of the President's task force on 21 century policing report, as well as community policing, de-escalation, and Crisis Intervention (CIT) protocols.
- Must be able to maintain the confidentiality of sensitive duty related information and communications.
- Must be skilled in organization, time management, multi-tasking, and emotional intelligence.
- Must have proficient computer skills and have a working knowledge of Microsoft Office and pertinent associated programs and data bases.
- Must be willing to positively work collaboratively with others to accomplish legal goals and objectives. Must be results driven and service oriented.
- Must be skilled in excellent verbal, interpersonal, reading and writing ability; to include the ability to positively interact with various ethnicities, religions, cultures, persuasions, and the developmentally challenged, without regard to socioeconomic status or societal beliefs.
- Must have the ability to work closely with stakeholders in the goal of facilitating a safe and harmonious environment for residents, employees, and guest of the HAKC.
- Must maintain a high level of ethical and moral integrity both on and off duty.
- Must possess skills that reflect sound judgement and decision making.
- Must be willing to work a flexible schedule as necessary or directed.

- The ability to demonstrate knowledge, competence, professionalism, equity, impartiality, courage, selflessness, and poise, as it pertains to the positive performance of work-related duties that are essential to job functions.

EDUCATION / AND OR EXPERIENCE

- Candidates must, at a minimum, possess a high school diploma/GED.

NOTE: Detailed Job Description is listed on [www.hakc.org](http://www.hakc.org)

Interested applicants should submit resume to:  
Housing Authority of Kansas City, Missouri  
Administrative Services Department  
920 Main Street, Suite 701  
Kansas City, MO 64105  
FAX: 816-968-4206