

The Housing Authority of Kansas City, Missouri is seeking qualified applicants for the position of **Director of Housing Operations**.

This position is responsible for performing a variety of complex and diverse managerial and administrative duties pertaining to the overall effectiveness and efficiency of the Authority's Public Housing Management, Asset Management, Capital, Facilities and Maintenance. Revises policies, procedures, and plans to ensure and maintain program compliance with HUD's changing regulations and guidelines. Makes administrative and management decisions concerning overall operations of applicable plans. *A full job description can be found at www.hakc.org.*

Education and Experience:

Bachelor's or Master's degree in related field and a minimum of 7 years of progressively responsible experience in property management. A minimum of five years of senior level management. PHM certified or other relative housing certifications preferred. Expertise in several areas such as, subsidized housing rules and regulations; asset management; maintenance scheduling and construction management; Housing Choice Vouchers; public safety; resident services; mixed finance, community relations; budget and financing.

Interested applicant should submit resume or application to:

Administrative Services
Housing Authority of Kansas City, MO
3822 Summit
Kansas City, MO 64111
E-mail: tgumbel@hakc.org or FAX: 816-968-4225

**POSITION IS OPEN UNTIL FILLED
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